



— OAK CREEK —
FALL FESTIVAL
DREXEL TOWN SQUARE

VENDOR APPLICATION

Saturday, October 24 | 9 AM–4 PM | Drexel Town Square

VENDOR CONTACT

Business Name: _____

Contact Name: _____

Phone: _____ Email: _____

Mailing Address: _____

Website: _____

Business Description: _____

Please note: Applicants should wait to submit payment until application is approved. A Tourism Commission representative will confirm when application is received and in the review process. Pictures, social media pages, and website links are encouraged with application submission.

TERMS AND CONDITIONS

- All vendor spaces will be assigned on a first come, first served basis when application is approved.
- Fall Festival is held rain or shine! Event organizers can end the event early for a weather emergency.

EVENT SET-UP

- Set up will take place Saturday, October 24 from 7:30 AM–8:45 AM.
- Vendor/exhibitor agrees to maintain table for full show hours, NO EARLY BREAKDOWNS.
- Displays shall be confined to the area(s) reserved and shall not pose a physical, visual, or auditory obstruction.
- Event staff reserves the right to alter or evict any exhibit that detracts from the general operation of the event.
- Event management is not responsible for loss or theft.

EVENT TEARDOWN

- Tear down will take place immediately following the event.
- Please arrange to have all items removed no later than 6 PM on Saturday, October 24.

Cost to participate: \$40

VENDOR COMMITMENT

I have read and agree to the enclosed terms and conditions. The vendor/exhibitor listed upon this contract agrees to hold harmless the City of Oak Creek from any and all claims, liability, injury, loss and expenses, including legal costs that may arise from or in connection with this event.

Vendor/exhibitor further agrees to protect and hold the event management and its agents forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the vendor/exhibitor or those acting on behalf of the exhibitor.

Signature: _____ Date: _____

PLEASE RETURN APPLICATIONS TO:

Oak Creek City Hall

Attn. Oak Creek Fall Festival

8040 S. 6th St.

Oak Creek, WI 53154

Email: events@oakcreekwi.org